

	UNIVERSITI TEKNIKAL MALAYSIA MELAKA CENTRE FOR RESEARCH AND INNOVATION MANAGEMENT CHANGE OF PRINCIPAL RESEARCHER
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A. PROJECT DETAILS

Principal Researcher (old) : _____

Faculty/Centre : _____

Project Title : _____

Project No. : _____

Contact No. (Off./Hp) : _____ E-mail : _____

Project Duration (date) : From _____ To: (i) _____ (ii) _____

Total Approved Project Value (RM) : _____

B. REASONS FOR SURRENDER THE GRANT

Please explain the cause(s) of change principal researcher (To be filled by old project leader)

Note:

Principal Researcher can surrender the research grant ONLY with the following reasons: further studies, sabbatical leave, leaving the University and medical leave.

C. RESEARCH STATUS BEFORE HAND OVER (To be filled by Old Project Leader)**(I) Project Financial Status**

CATEGORY	VOT	ORIGINAL ALLOCATION (RM)	BALANCE TODAY (RM)	% UTILIZATION (RM)
Temporary & Contract Personnel	11000			
Travel & Transportation	21000			
Rentals	24000			
Research Materials & Supplies	27000			
Minor Modifications & Repairs	28000			
Special Services	29000			
Fixed Asset	35000			
Inventory	36000			
Software	38000			
TOTAL				

(ii) Status of Progress Report

Submission of Progress Report	Done / No	Status to be Checked by CRIM
Cycle 1: Starts to 6 th month		
Cycle 2: 7 th month to 12 th month		
Cycle 3: 13 th month to 18 th month		
Additional Period :		

D. DETAILS OF PROPOSED NEW PROJECT LEADER

Name : _____

Designation : _____ No. Staff : _____

Faculty / Centre : _____

Tel. No. (Off): _____ (Hp) : _____

Email : _____

Project. Leader of Another On-Going Research Grant: _____
(Please state project no. if any)**Declaration Of Acceptance:**

I agree to be a new project leader of this project and agree to abide the University Research and Innovation Policy and Guidelines.

Signature And Stamp:

Date:

E. APPROVAL BY DIRECTOR/DEPUTY DIRECTOR OF CRIM

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Approved

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Not Approved

Comment /Suggestion:

Signature & Official Stamp

Date :